


# Michigan 4-H Delivery Mode Guide

<p>For assistance with <u>Chartered Clubs</u> in 4-H Online contact <b>Leah Christie</b> at <a href="mailto:msue.4hfinancial@campusad.msu.edu">msue.4hfinancial@campusad.msu.edu</a></p>	<p><b>4-H Online Club Management &amp; Individual Enrollment</b></p> <ul style="list-style-type: none"> <li>Michigan 4-H youth members and adult GOLD volunteers enroll in 4-H through 4-H Online annually.</li> <li>Members may participate in one or more clubs.</li> <li>Clubs for individual enrollment are created in 4-H online utilizing one of the below delivery modes.</li> </ul> 			
<p>For assistance with <u>NON-Chartered Clubs</u> in 4-H Online contact <b>Shelly Krueger</b> at <a href="mailto:kruege61@msu.edu">kruege61@msu.edu</a></p>				
4-H Delivery Mode Definition	4-H Online Delivery Mode	Examples	Enrollment Method	Charter Required
<p><b>Youth Members of Organized 4-H Clubs</b></p> <p>An organized group of youth, led by a minimum of two screened active gold-level adult volunteers, with a planned program. Clubs are encouraged to have elected officers and by-laws.</p>	<p><b>1a) Organized 4-H Community Club</b> Community &amp; Project Clubs meet in the evenings and/or weekends, offering multiple learning experiences and/or activities.</p>	<p>✓ Traditional 4-H Clubs Project Clubs</p>	<p><b>Individual</b></p>	<p><b>Yes</b></p>
	<p><b>1a-alias) Organized Collegiate 4-H Club</b> Collegiate 4-H programs are campus-based organizations associated with the Michigan 4-H program.</p>	<p>✓ 4-H clubs for college students meeting on college campuses.</p>	<p><b>Individual</b></p>	<p><b>Yes</b></p>
	<p><b>1b) Organized 4-H In-School Club</b> In-school clubs meet during school hours but have planned activities beyond school enrichment.</p>	<p>✓ 4-H clubs meeting during a school club period</p>	<p><b>Individual</b></p>	<p><b>Yes</b></p>
	<p><b>1c) Organized 4-H After-School Club</b> Ongoing after-school clubs are organized within after-school programs administered by Extension.</p>	<p>✓ LEGO Clubs ✓ Community Centers ✓ 21<sup>st</sup> Century Learning Centers</p>	<p><b>Individual</b></p>	<p><b>Yes</b></p>
	<p><b>1d) Organized Military 4-H Club</b> Organized club for military-connected youth.</p>	<p>✓ Club meeting at a military base or location</p>	<p><b>Individual</b></p>	<p><b>Yes</b></p>
<p><b>Youth Participating in 4-H Special Interest and/or Short-term Programs.</b></p> <p>A special learning experience that is not part of an organized club or school and does not have elected officials.</p>	<p><b>2) 4-H Special Interest / Short-Term Program</b> Involves direct teaching by Extension staff or trained volunteers.</p>	<p>✓ <b>SPIN Clubs</b> (Individual Enrollments only) ✓ “ County – General 4-H Experience ✓ Multiple-day Meetings Workshops (more than 30 minutes)</p>	<p><b>Individual</b></p>	<p><b>No</b></p>
<p><b>Youth Participating in 4-H Camping Programs</b></p> <p>Youth taking part in an Extension-planned educational experience in a group learning setting.</p>	<p><b>3a) 4-H Overnight Camping Program</b> Overnight resident, primitive, or travel camping away from home.</p>	<p>✓ Summer Overnight Camps ✓ Weekend Camps</p>	<p><b>Individual</b></p>	<p><b>No</b></p>
	<p><b>3b) 4-H Day Camping Program</b> Youth return home each evening.</p>	<p>✓ Three-Day STEM camp ✓ Project-specific Day Camps</p>	<p><b>Individual</b></p>	<p><b>No</b></p>
<p><b>Youth Participating in 4-H Individual Study / Mentoring / Family Learning Programs</b></p> <p>Learning occurs independently of a formal group setting if a club opportunity is unavailable.</p>	<p><b>5) 4-H Individual Study / Mentoring / Family Learning Program</b> Learning is self-directed</p>	<p>✓ Career Shadow ✓ International 4-H Youth Exchange (IFYE) ✓ Tech Wizards ✓ Independent Projects</p>	<p><b>Individual</b></p>	<p><b>No</b></p>
<p><b>Not Connected with Youth Group</b></p> <p>Groups of youth enrolled in 4-H clubs who interconnect outside of their club participation.</p>	<p><b>8) Not Connected with Youth Group</b> Primarily external administrative partnerships or affiliations with youth members.</p>	<p>✓ FFA members ✓ Youth Church groups ✓ Kiwanis Key Club ✓ Resource Leaders</p>	<p><b>Individual</b></p>	<p><b>No</b></p>
<p><b>Administrative / Organizational Unit</b></p> <p>4-H-related organizations that are administrative or supportive in nature.</p>	<p><b>9) Administrative / Organization Unit</b> Internal administrative partnerships or affiliations with groups primarily made of adults.</p>	<p>✓ 4-H Councils, Boards, and Committees</p>	<p><b>Individual</b></p>	<p><b>Yes</b></p>

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For assistance with PEARS contact *Norma Lundeen* at [nlundeen@msu.edu](mailto:nlundeen@msu.edu)

### PEARS Program Activities

- A Program Activity should be entered in PEARS any time MSU Extension employees are involved in providing group education that lasts at least 20 minutes.
- Program Activities delivered to youth participants are created in PEARS utilizing one of the below delivery modes on the Youth Programs tab.

4-H Delivery Mode Definition	Examples	Individually Enrolled in 4-H Online also
<p><b>4-H Club</b> (should also be entered in 4-H Online)</p> <p>An organized group of youth, led by a minimum of two screened active gold-level adult volunteers, with a planned program. Clubs are encouraged to have elected officers and by-laws.</p>	<ul style="list-style-type: none"> <li>✓ MSU Extension staff attend a 4-H club meeting to deliver an educational program</li> <li>✓ Includes community clubs, in-school clubs, after-school clubs, and military clubs</li> </ul>	<b>Yes</b>
<p><b>4-H SPIN Club</b> (should also be entered in 4-H Online)</p>	<ul style="list-style-type: none"> <li>✓ MSU Extension staff organize and lead a SPIN club</li> <li>✓ MSU Extension staff deliver content to a SPIN club meeting</li> </ul>	<b>Yes</b>
<p><b>Youth Participating in Special Interest and/or Short-term Programs.</b></p> <p>A special learning experience that is not part of an organized club or school and does not have elected officials.</p>	<ul style="list-style-type: none"> <li>✓ MSU Extension staff or trained volunteers provide direct teaching</li> <li>✓ 4-H Exploration Days</li> <li>✓ Multiple-day Meetings or Workshops (more than 20 minutes)</li> </ul>	<b>If the program last 3 or more hours</b>
<p><b>Youth Participating in 4-H Overnight Camping Programs</b></p> <p>Youth taking part in an Extension-planned educational experience in a group learning setting. Overnight resident, primitive, or travel camping away from home</p>	<ul style="list-style-type: none"> <li>✓ Summer Overnight Camps</li> <li>✓ Weekend Camps</li> </ul>	<b>Yes</b>
<p><b>Youth Participating in 4-H Day Camping Programs</b></p> <p>Youth taking part in an Extension-planned educational experience in a group learning setting. Youth return home each evening.</p>	<ul style="list-style-type: none"> <li>✓ Three-Day STEM camp</li> <li>✓ Project-specific Day Camps</li> </ul>	<b>Yes</b>
<p><b>4-H School Enrichment Programs</b></p> <p>Youth receive 4-H curricula or other educational materials during school hours in a group or classroom. MSU Extension staff, teachers, or trained volunteers provide direct teaching in school classrooms</p>	<ul style="list-style-type: none"> <li>✓ Embryology</li> <li>✓ Financial Literacy</li> <li>✓ Resume Writing</li> <li>✓ Summer School Programs</li> <li>✓ Nutrition Education</li> <li>✓ Project RED, Conservation Days</li> <li>✓ Mock Interview Days</li> </ul>	<b>No</b>
<p><b>After-School Programs Using 4-H Curricula</b></p> <p>Youth receive 4-H curricula or other educational materials during out-of-school hours programming. Youths are under the direct supervision of another agency or school.</p>	<ul style="list-style-type: none"> <li>✓ 4-H Curricula used by non-Extension personnel</li> <li>✓ Boys or Girls Clubs</li> <li>✓ YMCA</li> </ul>	<b>No</b>